



NEWSTEAD WOOD SCHOOL

"creating opportunities for success"



2 July 2025

Dear Parents/Carers and Students,

A Level Results Day – Thursday 14 August 2025

To celebrate your A level results on **Thursday 14 August 2025**, we have pleasure in inviting you to our celebration breakfast at school from 8.00am in the Main Hall. Results for all A level and Level 3 examinations for Year 13 students will be available for collection from 8.00am until 11.00am on Thursday 14 August.

We expect that most students will be in celebratory mood, having met their required grades for university or degree apprenticeship entry. However, if a student's results are higher than those required for their firm offer, they are entitled to search for courses at a university with higher entry requirements (this used to be called 'Adjustment' but is now part of 'Clearing'). For students who have achieved higher than their required results, the sooner they can search for and secure an alternative place the better, as any spaces will be filled quickly.

For some students, results day can be a worrying time. If students have not met their required grades they will enter into a process known as 'Clearing'. This is where all universities with availability in particular courses are open to students calling them to try and gain a place on a course. Lines can open as early as 8.15am and spaces may fill quickly. If we can speak to students in person before these lines open, then we can support them with phone calls.

We will already have identified any students who may require support on results day to secure a space by searching for alternative courses. If these students are not at school by 8.00am then we will work hard to ensure that we contact them by telephone from 8.00am on Thursday 14 August, to request that they come to school to collect their results.

We have enclosed a script which is useful to support with all 'Clearing conversations'. Many universities conduct these conversations as interviews, and students in the past have informed us that early preparation for these conversations has been useful. If you have any questions regarding results day for Year 13 students, please feel free to contact me at hdalton@newsteadwood.co.uk.

If you are unable to collect your results in person, please contact exams@newsteadwood.co.uk to provide details of the person who will be collecting these on your behalf. Anyone collecting results on a student's behalf will need to bring Photo ID with them to school.

Information regarding post results services will be in the envelope with your results on results day. The Post-Results Services Request form can also be found [here](#). Grade boundaries will be available to access on

Headteacher: Mr Alan Blount, MA, BSc, QTS

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Newstead Wood School

Avebury Road

Orpington

Kent

t: 01689 853626

e: office@newsteadwood.co.uk

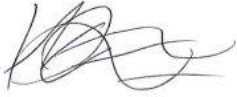
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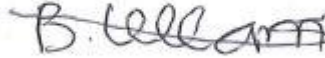
results day, by scanning the QR code on desks and posters. Please complete the blue access to scripts consent form which will be with your exam results.

We look forward to seeing you again on 14 August 2025 to celebrate your success with you and we will be here to support you on the exciting next stage of your journey.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'H Dalton', written in a cursive style.

Ms H Dalton
Deputy Headteacher

A handwritten signature in black ink, appearing to be 'B Williams', written in a cursive style.

Mr B Williams
Assistant Headteacher – KS5 Progress Lead

Clearing Telephone Sheet

Please come to school as early as you can (we will be opening the doors at 8.00am and you will be able to queue from 7.55am)

- Re-read and print out your personal statement, so you can refer to that on the phone.
- Keep your phone charged
- Have the below information handy
- Read through the possible questions which you may be asked and have some answers well prepared. If you would like some preparation and advice in advance, please contact a member of the Sixth Form team.
- Clearing lines are available on the UCAS website

UCAS ID Number CLEARING Number.....

University Name Course name and code

Phone number called

Clearing Telephone Script

Please take some time to read through this and your personal statement before results day.

Hello, my name is and I am calling to see if you still have places available for (course & code)

I have the following qualifications:

- A levels / AS levels: Subjects & Grades
- AS EPQ: Topic & Grade
- GCSE: (number of) 9..... 8..... 7..... 6..... 5..... 4.....
- Including in English Language and in Maths.
- Any other qualifications i.e. speech and drama, music etc.

If places are available, treat the conversation as an interview – be calm, concise and clear.

- Ask for the name and phone number of the person you are speaking to in case you need to phone back.
- They might put you through to an admissions tutor. This is where you sell yourself – why should the tutor give you a place on the course? Use examples from your personal statement to demonstrate your enthusiasm for the subject area.
- Ensure that you have a plausible reason for why you may not have achieved the required grades for your first-choice university.

- Ensure that you are in front of a computer with the course information on it – make reference to their course / the modules you are particularly interested in.

If you would like them to make you a formal offer then say the following:

- Could you please make me an offer through UCAS for this course, my UCAS ID number is:
- Is accommodation available? Who do I contact to arrange this?
- Are you running any Open Days tomorrow or over the weekend when I could visit?
- Thank you for your help, I am really looking forward to joining university in the autumn.

After the call

- After you have received a verbal offer from a university, you need to add the details on to UCAS Track at 1pm. The university will then confirm in Track that they have offered you a place and YOU then confirm you want it.
- Can I put more than one offer into Clearing? No – **you can phone round as many universities as you want and get verbal offers from lots of them.** They will all give you a deadline of when you have to add them into UCAS Track. You must make sure that you meet the deadline for the one you want.
- Sort out accommodation. Some institutions will set aside space in campus halls for students coming in through Clearing. However, if your university can't guarantee you this, they'll at least be able to point you in the right direction to private landlords and letting agents in the area. Contact the Sixth Form team for advice if needed.
- Update your Student Finance application to tell them where you will be going. Phone and make these changes or go in manually and update. **THIS IS ESSENTIAL WITHIN 2-3 DAYS OF GAINING A PLACE. THEY MUST PAY THE RIGHT UNIVERSITY!** Contact the Sixth Form team for advice if needed.
- Go onto Student Forum and any sites given to you by the university, so that you can find out who you will be sharing accommodation with and find students who are going to be part of your course. Start making those connections before you go.

Useful help sites:

- If you think you might be in Clearing, email sixthform@newsteadwood.co.uk BEFORE results day. Start researching alternative courses. Clearing always opens at the end of the first week in July but you won't be eligible to go through Clearing until you get your results.
- Live vacancies: UCAS and The Telegraph both list the vacancies available on results day. <https://digitalucas.com/search>
- UCAS Helpline: 0371 468 0468
- Exam Results Helpline: 0800 100 900
- Which? University Clearing special: www.which.co.uk/clearing
- The Complete University Guide: <https://www.thecompleteuniversityguide.co.uk/clearing/clearing-faqs/>